

# **HOUSING AUTHORITY OF THE TOWN OF MANSFIELD**

## **REGULAR MEETING MINUTES**

Housing Authority Office

February 18, 2016

10:00 a.m.

Attendance: Mr. Long, Chairman; Mr. Simonsen, Vice Chairman; Mr. Eddy, Secretary and Treasurer; Ms. Hall, Assistant Treasurer; Mr. Hundt, Commissioner; Ms. Fields, Executive Director and guests Kathy Ward, Lida Bilokur and Hannah Rudd

The meeting was called to order at 10:20 a.m. by the Chairman.

### **MINUTES**

The Chairman declared, without objection, the acceptance of the minutes of the January 21, 2016 Regular Meeting.

### **COMMENTS FROM THE PUBLIC**

Lida Bilokur stated that she was impressed with the work the Housing Authority was doing.

### **COMMUNICATIONS**

Ms. Fields stated that she had received an email from Mr. Cluney at Wrights Village thanking the maintenance staff for doing such a good job cleaning up after the snow and that they were respectful, courteous and professional in their service.

### **REPORTS OF THE DIRECTOR**

#### **Bills**

The Chairman declared, without objection, the acceptance of the January bills.

#### **Financial Reports –A (General)**

The Chairman declared, without objection, the acceptance of the December Financial Reports.

#### **Financial Report-B (Section 8 Statistical Report)**

The Chairman declared, without objection, the acceptance of the January Section 8 Statistical Report.

### **REPORT FROM TENANT REPRESENTATIVE**

#### **General Reports**

Mr. Hundt stated that he had nothing to report.

### **COMMITTEE REPORTS**

None

### **UNFINISHED BUSINESS**

**Holinko Development**

### **Women's Institute**

Women's Institute presented some broad numbers and possible financing plans depending on three different scenarios. More discussion will be needed by the Board then time allowed. A Special Meeting was called for February 22, 2016 at 1:00 pm to continue the discussion.

### **NEW BUSINESS**

#### **Investments**

After review of the interest rates on CD's at the Savings Institute Bank and Trust, Liberty Bank and People's United Bank. Ms. Fields suggested moving some funds from Liberty to Savings Institute Bank and Trust to take advantage of higher returns.

A motion was made by Mr. Simonsen and seconded by Mr. Eddy to move \$250,000 into a 16 month CD at Savings Institute Bank and Trust. Motion approved unanimously.

#### **Gazebo Placement – Wright's Village**

Ms. Fields sent out a letter with a map showing the proposed location to the Wright's Village residents and requested all comments by February 12th. No comments were received.

### **MEETING DATE REVIEW**

The next meeting will is scheduled on March 17, 2016 at 9:30 a.m.

### **OTHER BUSINESS**

A motion was made by Mr. Eddy and seconded by Mr. Simonsen to approve another business item for discussion. Motion approved unanimously.

#### **Director Appointment**

A motion was made by Mr. Eddy and seconded by Mr. Simonsen to appoint Gretchen Hall to the Board of Directors of the Mansfield Nonprofit Housing Development Corporations and to hold the other directorship vacant. Motion approved unanimously.

### **ADJOURNMENT**

The Chairman declared the meeting adjourned at 11:50 a.m. without objection.

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Dexter Eddy, Secretary

**Approved:**

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Richard Long, Chairman